

**ARLIS ONTARIO**  
**Fall MEETING November 6<sup>th</sup>, 2009**

Margaret English welcomed us to her home:

Those present: Gina Droganes, Zoe Cliff, Cathryn Ziefle, Effie Patelos, Ingrid Haase, Stephanie Frontz, Irene Puchalski, Karen Mckenzie, Daniel Payne, Jill Patrick, Linda Morita, Leslie Bell, Tammy Moorse, Geoff Piersol, Peggy Haist, Catherine Spence, Barb Duff, Randall Speller (secretary), Margaret English

Margaret English read from a report from our Canadian representative to Arlis/NA

**SPRING 2009 MINUTES:** Minutes from the meeting held 24 April 2009 at the ROM were distributed and approved. A **MOTION** to approve the minutes as written was proposed by Randall Speller, seconded by Leslie Bell. **APPROVED.**

**TREASURERS' REPORT** (Tammy Morse): a copy of the report was distributed to those in attendance (see back of agenda). There was no travel award this year so there is a healthy bank balance. A **MOTION** to approve the acceptance of the report was made by Karen McKenzie, seconded by Irene Puchalski. Carried.

Tammy Morse proposed that we invest the contingency fund at a higher rate of interest, in a bond that is cashable at any time. Various types of accounts were discussed as well as the tax implications. Tammy will investigate our options and will report back at our next meeting.

**WEB SITE REPORT** (Geoff Piersol): Check out the new website (<http://arlison.org/>). Geoff noted that the website is still a work in progress and he is currently transferring archival material onto the new site and filling in content. The framework is essentially now in place. The Resources section is still under development. The Content management system allows editing and additions to the content without the permission of a webmaster.

The implementation of a Discussion forum is possible especially as we move towards 2012. (See Spring 2009 minutes)

What sections of the website should be private vs. public? We have to preserve a public presence otherwise it doesn't look we are doing anything. Should we have permission forms for all photographs? What about not captioning any of the images so people cannot be identified...?

There should be a committee to agree on policies: Margaret English, Leslie Bell and Laine Gabel will assist Geoff with policies for the website.

Should we launch an online newsletter on the website?

**STUDENT REPRESENTATIVE REPORT** (Amanda LeClerc): Amanda was not able to attend so there was no report. FI recently met with Daniel at OCAD to highlight art library resources, etc.

Margot Whitfield has had to resign due to workload.

**ELECTION for the new EXECUTIVE:**

Treasurer + Membership: Laine Gabel put her name forward; Margaret nominated Laine, seconded by Jill Patrick. Acclaimed.

Chair Elect: Geoff Piersol has put his name forward; Margaret nominated Geoff, seconded by Lesley Bell. Acclaimed.

**OTHER BUSINESS:**

Travel Award fundraising should begin in January.

Conference Co-Chairs all need to be in Boston (2010) to meet with ARLIS organizers to begin planning, etc. It was generally agreed that the Travel award should be used to assist Canadian Conference Co-chairs to go attend the Boston Conference and Minneapolis (2011). There is enough money for two awards this year but we will need to raise money for next year.

Margaret is willing to host a fundraising event at UofT Fine Art Library (**Thursday December 17<sup>th</sup> 2010** after work 5:30 ) **MARK THE DATE:** Friends and family are invited... Fundraiser should also be held in the spring as well? Something big? OCAD? Zine fair in February?

Carol Sutton and Andre Fauteaux have offered a tour of their studio that could be used to raise money? Should we leave this to 2012? This might be a program worth investigating....

We will also need to meet outside of Toronto for our spring 2010 meeting. Ottawa in May?

**ARLIS/NA CONFERENCE 2012** (Karen McKenzie):

The Clock is ticking for the 2012 conference: six positions need to be filled; three urgently and three less urgently. Support teams will also need to be recruited.

**Website coordinator:** begins in April 2010; institutional host for site that charges nothing and establish conference and planning website. **Geoff Peirsol** volunteered. May need another person, especially if we cannot find a host we will consider a US host. Usually done by universities.

**Local Development Coordinator:** **Jill Patrick** volunteered and is asking for other volunteers. **Tammy Moorse** will also assist. Works with development department of ARLIS/NA. **Katrina ?** also volunteered

**Karen McKenzie** volunteered to do the budget for local development.

**Special Events Coordinator:** event planning experience recommend; – includes Welcome party, membership lunch, convocation event after convocation, etc. Might **Janet Muise ?** do this? or someone in one of our institutions?

**Tours Coordinator:** **Linda Morita** Oct 2010 – needs to know Toronto and environs really well – needs to make money – Plans and tests all tours; tour to Buffalo. Randall, Leslie and Catherine Spence will assist...Yorkville, Queen West, Wineries, Port Hope, Kleinberg; Ossington Ave.; Fort York; War of 1812 battle sites; theatre tours (Elgin/Winter garden); Arts and Letters Club, etc. Is there a job description?

**Publications/Publicity Coordinator:** promotional presentation for Toronto conference at 2011 Minneapolis conference. Writers, historians; note events that are on...

**Leslie Bell** interested in the Conference Proceedings editor

**Peggy Haist** interested in the Local Guide Editor:

**Exhibits Coordinator:** trade show portion of the conference – contributes enormously to the bottom line. Bring back vendors who have been there before and entice new local vendors into the audience. One person in Western NY chapter is interested... Should be in place by April 2011 (unfilled)

Western NY Chapter extends across the state and includes everything except NY City. There will be involvement from all over NY state.

**Registration/Hospitality Desk Coordinator:** everyone will be involved with hospitality and registration; take people out to neighbourhoods in small groups; (unfilled)

**CONFERENCE DATES: March 28 – April 5<sup>th</sup> 2012**

Programme co-chairs: theme of conference...

**Membership Committee:** we have to do a membership blitz to increase the numbers in all library sectors, ie. public libraries, Ryerson; Laine is the coordinator so she will look into a Pay Pal Account. Katrina will help.

**MOTION TO ADJOURN** proposed by Margaret English, seconded by Tammy Morse. Carried.

Meeting adjourned at 12:20 pm.